

STÁTNÍ TISKÁRNA CENIN, státní podnik
Prague 1, Růžová 6, House 943, Postal Code 110 00, Czech Republic
Represented by: Tomáš Hebelka, MSc, CEO
(hereinafter referred to as „Contracting Authority“)

In Prague, dated as *per the electronic signature*

EXPLANATION OF TENDER DOCUMENTATION - I.

The Contracting Authority of the over-threshold public contract „**Cutting label production line with banding**“ being awarded in an open procedure pursuant to Act No. 134/2016 Coll., On Public Procurement¹, as amended (hereinafter referred to as “Act”), hereby explains the tender documentation in accordance with Sec. 98 of the Act.

Question 1:

We had an internal meeting today regarding the documents we need to submit.

Our question is first of all, do all attachments have to be signed or just the documents that have a signature field?

We can't fill out documents like No.4_Template of Protocol No. 1 in advance because these documents are only used for machine acceptance?

Is it even necessary to upload this document?

Looking forward to hearing from you.

Answer to question 1:

- The participant is not obligated to sign all the parts of its tender, as stated in **the Art. 16.1 of the Tender Documentation:**

„The Contracting Authority does not require the participant to ensure that all the documents or declarations have been signed by the statutory body of the participant or person authorised to act on behalf of or for the participant. The participant by submission of the tender through an electronic instrument confirms that the tender has been submitted by the person authorised to undertake such acts and by submission of the tender the participant at the same time also agrees with the tender conditions stipulated by the Contracting Authority and the law.“

- The participant is not instructed nor requested to fill out the document No.4_Template of Protocol No. 1, since it is not marked by yellow colour, as stated in **the Art. 11.2. of the Tender Documentation:**

¹ Please find the English version of the Act under this link: http://www.portal-vz.cz/getmedia/ac061a0a-d8c1-4ff1-b8d2-691aa89269b1/Zakon-c-134_2016-Sb-o-zadavani-verejnych-zakazek.pdf Please note that unfortunately it is not the final version of the Act, which has been amended afterwards.

Please note in the same time that there is a mistake and only a singular form is correct. There is relevant only one contract. Please find below the already corrected phrasing.

“The Draft Contract is binding upon the participant. The participant is only allowed to complete the Draft Contract with information marked as incomplete [.] or amend data where it explicitly required.”

- The participant is requested to submit the draft contract including the annexes as stated in **the Art. 11.3. of the Tender Documentation:**

“The participant shall submit the Draft Contract as a part of its tender in a simple copy including the Annexes.”

Kind regards,

Mgr. Zuzana Šenoldová
Head of Public Procurement
for the contracting authority
STÁTNÍ TISKÁRNA CENIN, státní podnik