



Státní tiskárna cenin, s. p.
Růžová 943/6, Nové Město, 110 00 Praha 1 Czech Republic
Represented by: Tomáš Hebelka, MSc, CEO
(hereinafter referred to as „Contracting Authority“)

EXPLANATION OF TENDER DOCUMENTATION II.

The Contracting Authority of the over-threshold public contract called „**Supply and Service of the Enveloping Machine for ID1 Cards // *Dodávka a servis obálkovací linky pro ID1 karty***” being awarded in an open procedure pursuant to Act No. 134/2016 Coll., On Public Procurement, as amended (hereinafter referred to as “Act”), hereby explains the tender documentation in accordance with Sec. 98 of the Act.

Question No. 1:

According to the TD point 9.1 is stating following: 9.1. Estimated time frame for Draft Contract conclusion: without any undue delay after selection of the Contractor, preliminary in July/August 2024. We draw your attention to the discrepancy in time between the selection of the contractor and the negotiation of the estimated time frame for draft contract conclusion. We are of that opinion it might by September/ October 2024. Could Contracting Authority have a look at this point?

Answer to the question No. 1:

The Contracting Authority states that it is a formal error in the document Tender Documentation. The more realistic date for **Estimated time frame for Draft Contract conclusion** in Article 9.1 of the Tender Documentation is September/October 2024. The Contracting Authority hereby amends the above in the Tender Documentation.



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Question No. 2:

According to the Annex 1a of Draft contract, General technical specification and other project implementation requirements for enveloping machine for ID1 cards in the table of required technical parameters, point 14 is describing the necessity to offer the stations for attaching at least two types of attachments.

- a) Could Contracting Authority define if defined type of documents, e.g. pre-printed flyer in A4 format and international driver's license will be personalized? Could the Contracting Authority also provide samples of documents for possible tests?
- b) If Contracting Authority is considering that documents, e.g. pre-printed flyer in A4 format and international driver's license will be personalized, what would be the matching code, how it will be done with the photo on the international driver's license, etc. ? We are kindly asking to define type of the code for matching, structure of the matching code, position of the code on the document, describe the international driver's license process.
- c) Could Contracting Authority explain the exact processing job (structure of the mail piece) when the international driver's license will be processed?

Answer to the question No. 2:

- a) The attached leaflet is sufficiently specified in the technical specification that it will be pre-printed in max. A4 format and can be folded we do not consider about personalization; The final format will be dependent on the customer's wishes. The international driver's license is supposed to be personalized, but we do not consider on reading personalized data in the attachment station, that will be only a possibility to attach a product in this format, we know, that matching the personalized attachment with the letter in the attached leaflet is not easy and therefore we do not require this functionality either. The contracting Authority does not provide any samples and considering that attaching different types of marketing leaflets is a common functionality and depends on the customer's wishes.
- b) The international driver's license is supposed to be inserted personalized, but due to the minimum numbers of this product, we do not consider reading the personalized data in the attachment station for the purpose of pairing with the cover letter. The photo can be stuck or printed in the case of centralized personalization.
- c) The cover letter printed from the database with an address for delivery to the applicant and a physical international driver's license attached from the attachment station (it is expected to be processed in units of pieces that can be processed individually one letter plus one international driver's license).



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Question No. 3:

According to the Annex 1a of Draft contact, General technical specification and other project implementation requirements for enveloping machine for ID1 cards in the table of required technical parameters, point 19 is describing the necessity to offer delivery belt or magazine - Capacity of the delivery belt or magazine at min. 200 envelopes (calculated for one A4 cover letter with fixed card). What the Contracting Authority mean by asking Delivery belt or magazine? Do we understand correctly that Contracting Authority means conveyor belt with capacity minimum of 200 mailpieces?

Answer to the question No. 3:

The Contracting Authority states that the supplier understand correctly, we want the output to fit min. 200 envelopes with one cover letter and one card inside. We expect that this is a common requirement for output from the enveloping line.

Conclusion:

The Contracting Authority does not consider this explanation as alteration or supplementation of the tender documentation whose nature would demand extension of the time limit for the tender submission in accordance with Sec. 99 (2) of the Act, since the Contracting Authority does not alter the tender conditions.

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