# STÁTNÍ TISKÁRNA CENIN, státní podnik

with its registered office at Prague 1, Růžová 6, House No. 943, Postal Code 110 00 registered in the Commercial Register administered by the Municipal Court in Prague,

section ALX, file 296 Represented by **Tomáš Hebelka, MSc,** Chief Executive Officer

STÁTNÍ TISKÁRNA CENIN, státní podnik holds ISO 14298 (Management of Security Printing Processes) and ISO/IEC 27001 (Information Security Management), ISO 9001 (Quality Management), ISO 14001 (Environmental Management), ISO 45001 (Health and Safety Management Standard – HSE)



## **TENDER DOCUMENTATION**

(hereinafter "TD")

for the purpose of setting up of a dynamic purchasing system pursuant to Act No. 134/2016 Coll., on public procurement, as amended (hereinafter referred to as the "Act"<sup>1</sup>)

## Dynamic Purchasing System for the Production and Supply of Chip Prelaminates

"Dynamický nákupní systém pro výrobu a dodávky čipových předlaminátů"

<sup>&</sup>lt;sup>1</sup> Please find the English version of the Act under this link: <u>https://portal-vz.cz/wp-content/uploads/2019/06/Zakon-c-134\_2016-Sb-o-zadavani-verejnych-zakazek-EN.pdf</u> Please note that unfortunately it is not the final version of the Act, which has been amended afterwards.

### 1. IDENTIFICATION DATA OF THE CONTRACTING AUTHORITY

Contracting Authority:	STÁTNÍ TISKÁRNA CENIN, státní podnik
Registered office:	Prague 1, Růžová 6, House No. 943, 110 00, Czech Republic
Business ID:	00001279
Statutory body:	Tomáš Hebelka, MSc, Chief Executive Officer
Contact person:	Monika Řeháčková
e-mail:	rehackova.monika@stc.cz
Data box identifier:	hqe39ah
Contracting Authority 's profile / electronic tool:	https://mfcr.ezak.cz/profile_display_53.html

(hereinafter the "Contracting Authority" or the "Client" or the "STC")

### 2. INTRODUCTORY PROVISIONS

### 2.1. Dynamic Purchasing System

The Contracting Authority intends to set up the Dynamic Purchasing System for the Production and Supply of Chip Prelaminates (hereinafter "**DPS**") in accordance with the Sec. 138 of the Act.

#### 2.2. Individual public contracts

The Contracting Authority assumes awarding the public contracts in DPS at predetermined and irregular intervals, according to the current operational needs of the Contracting Authority.

Public contracts will be entered based on individual invitations for tender submission, including the time and specific place of performance of individual public contracts according to Sec. 141 of the Act.

#### 2.3. Categorisation

This DPS is not categorized according to Sec. 138 (1) of the Act.

### 2.4. DPS duration

DPS will be introduced for a period of **5 years** from the date of introduction DPS.

#### 2.5. Requests to participate

By submitting a request to participate (the supplier can use the pattern in Annex No. 1 of this TD), the supplier fully and without reservations accepts this TD, including the submitted explanations, changes, or additions to this TD. The Contracting Authority assumes that the supplier will carefully study all the instructions, specifications and terms resulting from this TD before submitting a request to participate and that it will follow them.

The Contracting Authority shall notify all suppliers admitted in this DPS of its intention to award a public contract by means of an invitation to tender submission according to Sec. 141 (1) of the Act, at the earliest after consideration of all submitted requests to participate and this DPS will be set up in accordance with Sec. 139 (7) of the Act.

### 3. SUBJECT OF THE PUBLIC PROCUREMENT

**3.1.** The subject matter of this public contract is the **Production and Supply of Chip Prelaminates** as required by the **Technical Specification of the subject of performance** (Annex No. 2 hereof).

Detailed subject of performance including technical, business, payment, and other conditions for individual partial public contracts within this DPS, will always be part of the invitation for tender submission for these partial public contracts according to Sec. 141 of the Act.

**3.2.** In accordance with the Sec. 36 (4) of the Act the Contracting Authority states that no part of the tender documentation has been drafted by a person other than the Contracting Authority.

### 3.3. Wider societal interests:

According to the Sec. 6 (4) of the Act the Contracting Authority is obligated to abide principles of socially and environmentally responsible procurement and innovation when determining tender conditions, conditions of evaluation and selection of a contractor, if it is possible given the meaning and nature of the Public Contract. The Contracting Authority took this obligation into the consideration within preparation of this TD.

### 4. CLASSIFICATION OF THE SUBJECT OF THE PUBLIC CONTRACT

CPV code	Subject of the public contract
30237131-6	Electronic Cards

### 5. ESTIMATED VALUE OF PUBLIC CONTRACT AWARDED IN DPS

The total estimated value of public contracts awarded in this DPS is **900 000 EUR** excl. VAT.

This is the total estimated value of all individual public contracts that can be awarded for the entire duration of this DPS.

### 6. EVALUATION METHOD FOR PUBLIC CONTRACTS AWARDED IN DPS

- **6.1.** The evaluation criteria for the awarding of individual public contracts within this DPS will always be specified in the invitation for tender submission according to Sec. 141 of the Act.
- **6.2.** The tenders submitted to public contracts awarded in this DPS will be evaluated according to their **economic advantageousness**.

The Contracting Authority states a list of evaluation criteria that can be used in entering individual public contract in this DNS:

- 1) The lowest tender price;
- 2) Quality (technical parameters);
- 3) Criteria related to the principles of socially responsible procurement, environmentally responsible procurement and innovation;
- 4) Delivery time.

### 7. QUALIFICATION REQUIREMENTS

### 7.1. Compliance with the qualification requirements

- a) The Contractor is required to prove its qualifications at the latest by the requests to participate submission deadline.
- b) The qualification requirements are deemed to be met by a Contractor that demonstrates compliance with:
  - the basic capacity within the meaning of Section 74 and Section 75 of the Act,
  - the professional capacity according to Section 77 of the Act,
  - the technical qualification requirement according to Section 79 of the Act.

In accordance with the provision of Section 86(2) of the Act, <u>for purpose of</u> <u>request to participate submitting</u>, the Contractor may substitute the submission of the documents regarding <u>the basic capacity</u> in pursuant to Sec. 74 of the Act with a statutory declaration. The Contractor may use the sample affidavit stated in Annex 4a to this TD (Affidavit on compliance with the basic capacity).

The Contractor is required to submit documents regarding <u>the professional</u> <u>capacity</u> pursuant to Sec. 77 of the Act and <u>the technical qualification</u> pursuant to Sec. 79 of the Act in compliance with the requirements stated in this TD.

Pursuant to the provisions of Section 87 of the Act the Contractor may also prove compliance with the qualification requirements by submission of the unified European certificate of compliance for public procurement purposes. Pursuant to the provision of Section 86(3) of the Act, the selected Contractor (i.e., the winner) of the individual public contract under this DNS shall submit the electronic originals or electronic notarised copies of the documents prior to signing the contract for an individual public contract awarded under this DNS, unless they not still have been submitted.

The means of proof for basic capacity pursuant to Section 74 of the Act and professional capacity pursuant to Section 77(1) of the Act must show compliance with the required qualification criterion at the latest 3 months BEFORE THE DATE THE TENDER PROCEDURE IS COMMENCED.

### 7.2. Basic Capacity

7.2.1. A Contractor shall not be considered qualified if:

a) In the country of their registered seat, they have been convicted of the criminal offence specified in Annex 4a to the Act or an equivalent criminal offence under the legal system of the country of their registered seat during the last 5 years before the date on which the tender is commenced; any quashed convictions shall be disregarded; for legal entities, this requirement shall be met by both the legal entity and each and every member of the statutory body. If a member of the statutory body of the Contractor is a legal entity, then the legal entity and each member of its statutory body, including the person representing the legal entity in the statutory body of the Contractor, must comply with this requirement.

Where the tender or request for participation is being submitted by a branch of a <u>foreign legal entity</u>, then <u>the legal entity and the manager of</u> <u>the branch of the foreign legal entity</u> must also comply with this requirement.

If the tender or request for participation is being submitted by a branch of <u>a Czech legal entity</u>, then <u>in addition to the aforementioned statutory</u> <u>bodies</u>, the <u>manager of the Czech branch must also comply with this</u> <u>requirement</u>.

- b) The Contractor owes any due unpaid tax arrears either in the Czech Republic or in the country of the Contractor's seat,
- c) The Contractor owes any unpaid arrears for public health insurance premiums or penalties either in the Czech Republic or in the country of the Contractor's seat,
- d) The Contractor owes any unpaid arrears for premiums or penalties for social security and contributions to state employment policy either in the Czech Republic or in the country of the Contractor's seat,
- e) The Contractor is in liquidation, and decision has been issued declaring the Contractor to be insolvent, forced administration has been imposed on the Contractor pursuant to different legislation or in a similar

situation under the laws of the country of the Contractor's registered seat.

# 7.2.2. Proof of fulfilment of the basic capacity by a Contractor with its seat in the Czech Republic

The Contractor shall demonstrate compliance with the basic capacity <u>in</u> <u>relation to the Czech Republic</u> as the country of their registered office by submitting:

- a) an extract from the Criminal Register regarding the 7.2.1 (a) of this TD,
- b) a certificate issued by the competent tax authority regarding the 7.2.1(b) of this TD,
- c) a written sworn statement on excise tax regarding the 7.2.1 (b) of this TD,
- d) a written sworn statement regarding the 7.2.1 (c) of this TD,
- e) a certificate issued by the applicable regional Social Security office regarding the 7.2.1 (d) of this TD,
- f) an excerpt from the Commercial Registry or a written sworn statement providing that the participant is not recorded in the registry, regarding the 7.2.1 (e) of this TD.

# 7.2.3. Proof of fulfilment of the basic capacity by a Contractor with its seat outside of the Czech Republic (foreign Contractor)

The Contractor shall demonstrate compliance with basic capacity <u>in</u> <u>relation to the Czech Republic</u> by submitting:

- a) a certificate issued by the competent <u>Czech</u> tax authority regarding the 7.2.1 (b) of this TD,
- b) a written sworn statement on excise regarding the 7.2.1 (b) of this TD,
- c) a written sworn statement regarding the 7.2.1 (c) of this TD,
- d) certificate issued by the applicable <u>Czech</u> Social Security Administration regarding the 7.2.1 (d) of this TD.

The Contractor shall prove fulfilment of the conditions for capacity <u>in</u> <u>relation to the country of the Contractor's registered seat</u> by submitting, in accordance with:

- a) the 7.2.1 (a) of this TD;
- b) the 7.2.1 (b) of this TD;
- c) the 7.2.1 (c) of this TD;
- d) the 7.2.1 (d) of this TD;
- e) the 7.2.1 (e) of this TD; whereas

the Contractor shall be required to prove basic capacity requirements <u>in</u> <u>relation to the country of the Contractor's registered seat</u> in accordance with the Sec. 81 of the Act by submitting <u>documents issued in</u> <u>accordance with the laws of the country</u> where they were obtained, to the extent required by the Contracting Authority. If the required document is not issued under the applicable law of said country, then in accordance with the provisions of Section 45 (3) of the Act it may be substituted by **a written affidavit**.

### 7.3. Professional capacity

Compliance with the professional capacity pursuant to the provision of Section 77(1) of the Act shall be proved by the Contractor submitting **a copy of an excerpt from the Commercial Register** or similar records if registration in such records is required by a different legal regulation.

### 7.4. Technical qualification

- **7.4.1.** In accordance with the provision under Section 79(2)(b) of the Act, the Contractor shall submit a list of minimum 3 significant supplies completed by the Contractor during the last 3 years before the commencement of the procurement procedure, including the periods of performance of the supplies and the client's identification data.
  - As a significant supply, the Contracting Authority considers such a supply whose subject matter is similar to the subject matter of this public contract, that means a delivery of a chip prelaminates. The minimum quantity of supplied chip prelaminates for each of these significant supplies is <u>50 000</u> pcs, whereas this minimum number had to be delivered in one shipment at a time.
  - In order to meet the minimum level of this technical qualification, it is not decisive whether the Contractor delivered all significant supplies to the same client or different ones.

The list of significant supplies submitted by the Contractor shall contain data relevant for proving the required qualification fulfilment, but at least the following details:

- a) name of the contractor who provided the performance (could be the Contractor or a Subcontractor),
- b) name of the client the contract was performed for,
- c) period of performance (in details of months),
- d) scope of performance (subject),
- e) the number of delivered pieces (quantity),
- f) client's contact person with whom the information may be verified (name, business telephone number and email, in compliance with the applicable personal data protection laws in the country of the Contractor).

The Contractor is entitled to use a pattern attached in Annex 4b hereof for proving fulfilment of the technical qualification.

**7.4.2.** In accordance with the provision under Section 79(2)(k) of the Act, the Contractor shall submit samples of the products to be supplied:

# Minimum level to fulfil the requirement and manner of fulfilment of this qualification criterion

The Contractor shall be obliged to submit the samples as described and required in the Annex 3a (incl. the required documentation in Art. 2 of Annex 3a) and 3b hereof.

(all samples required to be submitted according to the 7.4.2 hereof hereinafter referred to as the "**Qualification Samples**")

Due to principle of economy <u>the Contracting Authority states that the obligation</u> to submit and test samples is for every supplier, whose samples have not already been tested with satisfactory results, i.e., with the outcome, that the samples complied to the requested requirements, by the Contracting Authority in the last two years from the date of submission of the request to participate in this DPS.

### 7.5. Demonstrating qualification requirements obtained abroad

Where the required qualification both of a Contractor with a registered seat in the Czech Republic and of a foreign Contractor has been obtained abroad, the compliance with Section 81 of the Act shall be demonstrated by submitting the documents issued under the legal system of the country where it was obtained, in the scope required by the Contracting Authority.

If the required document is not issued under the applicable law of said country, then in accordance with the provisions of Section 45 (3) of the Act it may be substituted by a written affidavit. This applies if the required document does not have its equivalent in the jurisdiction where the qualification was obtained (i.e. the required document does not exist in the foreign legislative system) and also if the foreign legislation does not require compliance which the Contracting Authority requires to be proved by the respective document submission. In the latter case the Contractor provides an affidavit stating non-existence of the obligation, compliance with which the Contracting Authority requires to be proved.

# 7.6. Submitting proof of compliance with the qualification requirement through another entity

If the Contractor is unable to prove compliance with a certain part of the qualification requirements in the full scope it may provide the missing proof by means of another entity.

In such a case, the Contractor shall submit the following documents to the Contracting Authority:

- a) documentary proof of compliance with the professional capacity pursuant to Section 77(1) of the Act (Commercial Register) through another entity,
- b) documents proving compliance with the missing part of the qualification requirements through another entity,
- c) documentary proof of compliance by (that) other entity with the full capacity pursuant to Section 74(1) of the Act,
- d) written undertaking by the other entity to provide the services and supplies required for the performance of the public contract or to provide any items or rights at the disposal of the Contractor when the latter performs the contract, at least within the scope the other entity has proved compliance with the

qualification requirements on behalf of the Contractor.

It is presumed that the requirement set out in paragraph (d) above is met if the written commitment of another person contains joint and several liability of such person and the Contractor for the performance of the public contract. Where, however, the Contractor proves qualification through the other person and submits documents pursuant to Section 79 (2) (a) (b) or (d) *(if required)* relating to such person, the document under paragraph (d) above shall contain a commitment that the other person shall carry out the works or services to which the qualification criterion in question relates.

# 7.7. Proving compliance with the qualification requirements for joint request to participate

Where the subject of the Public Contract is to be performed by several Contractors acting in concert pursuant to Section 82 of the Act, and the Contractors submit or wish to submit a joint request to participate to that end, each of them shall prove compliance with the basic qualification requirement in accordance with Section 74(1) of the Act and with the professional qualification requirement in accordance with Section 77(1) of the Act, separately and in full.

### 7.8. Changes in qualifications

If, following the submission of the documents or proof of compliance with the qualification requirements, such a change occurs in the Contractor's qualification during the duration this DPS that would otherwise disqualify the Contractor from the procedure, the Contractor shall notify the Contracting authority thereof in writing within 5 business days, and submit new documents or proof of compliance with the qualification requirements within 10 business days of the change notification served to the Contracting authority.

Pursuant to Section 88(2) of the Act, failure to meet this requirement constitutes a reason for immediate exclusion of the Contractor from the tender procedure.

### 7.9. Special methods of submitting proof of qualifications

### • Using an extract from a list of qualified Contractors

If the Contractor provides the Contracting Authority with an extract from a list of qualified Contractors within the time limit set for submitting the proof of compliance with the basic capacity, the extract shall replace the proof of compliance with the basic capacity pursuant to Section 74 of the Act, and professional capacity pursuant to Section 77 of the Act to the extent that the document proving the professional capacity covers the Contracting Authority's requirements for proving the professional capacity to perform the Contract.

The extract from a list of qualified Contractors must not be older than 3 months on the last day, as of which compliance with the qualification requirements is to be proved.

• Proof of compliance with the qualification requirements using a certificate

If the Contractor submits to the Contracting Authority a certificate issued under a system of certified Contractors, which contains the particulars specified under Section 239 of the Act, the certificate shall replace the proof of compliance with the qualification requirements with regard to the information contained therein. The Contractor shall be qualified to the extent shown in the certificate.

### 8. PUBLICATION OF THE TD

Pursuant to Section 96(1) of the Act, the Contracting Authority shall publish the full TD, as well as any potential clarification thereof, amendments and additional information, at its Contracting Authority profile / electronic instrument <a href="https://mfcr.ezak.cz/profile\_display\_53.html">https://mfcr.ezak.cz/profile\_display\_53.html</a>.

### The TD is available for the entire duration of this DPS.

### 9. REQUEST FOR CLARIFICATION OF THE TENDER DOCUMENTATION, COMMUNICATION IN THE COURSE OF THE ENTIRE DURATION OF DPS

- **9.1.** Pursuant to Section 98(3) of the Act, the Contractor is entitled to request from the Contracting Authority clarification hereof via the data box of the Contracting Authority, electronically by e-mail to: <a href="mailto:rehackova.monika@stc.cz">rehackova.monika@stc.cz</a> or via electronic instrument.
- **9.2.** The Contracting Authority shall publish the written clarification hereof including the accurate wording of the inquiry without the inquiring Contractor's identification but with potential related documents within 3 business days from receipt of the Contractor's inquiry, at the Contracting Authority 's profile / electronic instrument.
- **9.3.** The Contracting Authority may also provide written clarification of this TD to the participants without a prior request.
- **9.4.** To comply with the principle of equal treatment of all participants, the potential clarifications, amendments or additional information to the tender documentation may not be provided by phone. The Contractor is therefore recommended to periodically monitor the Contracting Authority 's profile / electronic instrument <a href="https://mfcr.ezak.cz/profile\_display\_53.html">https://mfcr.ezak.cz/profile\_display\_53.html</a>.
- **9.5.** The Contracting Authority hereby emphasises that in compliance with Section 4(1) of the Decree No. 260/2016 Coll., on specification of more detailed conditions concerning electronic instruments, electronic acts in public procurement processes and conformity certification, in communication by means of an electronic instrument a document shall be deemed delivered already at the moment of receipt of the data message at the electronic address of the data message addressee in the electronic instrument.

**9.6.** The Contracting Authority further emphasises that in compliance with Section 211(6) of the Act, in communication by means of a **data box** a document shall be deemed **delivered at the moment of its delivery to the data box of the addressee.** 

### **10. OTHER TENDER CONDITIONS OF THE CONTRACTING AUTHORITY**

**10.1.** This TD is binding for Contractors.

### 10.2. Conflict of Interests

A corporate entity, where a public deputy defined in the Section 2 (1) (c) of the Act No. 159/2006 Coll, on conflicts of interests, as amended, or a person controlled by the public deputy owns a share of at least 25 % of the participation of a partner in corporate entity, cannot participate in this tender procedure as a Contractor or a Subcontractor by whom a Contractor proves its qualification.

The Contractor is obliged to submit an affidavit of this fact as part of his request to participate (Annex No. 6 of this TD).

## 10.3. Sanctions in connection with Russian aggression on the territory of Ukraine

Especially in connection with:

- Council Regulation (EU) No. 833/2014 of 31 July 2014 concerning restrictive measures in view of Russia's action destabilising the situation in Ukraine, pursuant to Council Regulation (EU) No. 2022/576 of 8 April 2022;
- and Council Regulation (EU) No. 269/2014 of 17 March 2014 concerning restrictive measures in respect of actions undermining or threatening the territorial integrity, sovereignty and independence of Ukraine, as amended, Council Regulation (EC) No. 765/2006 of 18 May 2006 concerning restrictive measures against President Lukashenko and certain officials of Belarus, as amended, including the current annexes of all these regulations;

the Contractor is obliged to submit an affidavit of this fact as part of his request to participate (Annex No. 7 of this TD).

### 11. REQUESTS TO PARTICIPATE SUBMISSION CONDITIONS

11.1. The Contracting Authority <u>does not require</u> the Contractor to ensure that all the documents or declarations have been signed by the statutory body of the Contractor or person authorised to act on behalf of or for the Contractor. The Contractor by submission of the request to participate through an electronic instrument confirms that the request to participate has been submitted by the person authorised to undertake such acts and by submission of the request to participate the Contractor at the same time also agrees with the

### tender conditions stipulated by the Contracting Authority and the law.

- **11.2.** The request to participate shall be submitted in the **Czech or English language**, **or its combination**. Should any part of the request to participate be in a language other than the Czech or English, it must be translated (plain translation) into the Czech or English language.
- **11.3.** Each tender submitted must contain all the documents required by the Act and the Contracting Authority, including required proofs and information.

# 12. FORMAL REQUIREMENTS FOR PROCESSING OF THE REQUEST TO PARTICIPATE

- 12.1. The deadline for the request to participate submission <u>(incl. Qualification</u> <u>Samples)</u> shall end on 09.01.2023 in 09:00 AM.
- 12.2. The Contractor shall prepare the request to participate in electronic form excluding the Qualification Samples required in Art. 7.4.2 hereof, which shall be delivered in accordance with the Sec. 211(3)(c) of the Act separately, in a manner described below.

# 12.3. Submitting requests to participate (excl. Qualification Samples) in electronic form:

- The request to participate shall be submitted through the E-ZAK electronic instrument available at: <u>https://mfcr.ezak.cz/profile\_display\_53.html</u>.
- All parts of the request to participate must be legible. No part of the request to
  participate may contain crossed-out words or transcriptions which could be
  misleading for the Contracting Authority.
- To submit the request to the participate, the applicant <u>must</u> register in the electronic instrument (respectively its connected supplier databases "CDD" or "FEN").
- Further details for registration in FEN and verifying identity is available at: <u>https://sites.google.com/fen.cz/napovedafen/</u> English version: <u>https://sites.google.com/fen.cz/napovedafen-en</u>

### Before you start the registration process, please make sure you have:

- a document proving the subjectivity of the organization (e.g. an extract from the business register, certificate of incorporation or another similar document),
- a power of attorney to act on behalf of the organization (if you are a statutory representative, you do not need a power of attorney); you can find a template of the document here, but it is also possible to use your own,
- an electronic signature based on a qualified certificate (for the electronic method of Contractor verification).

If the supplier does not dispose of corresponding quality of electronic signature Page 12 of 33 as required during the process of verification the identity, there is **another offline option** which includes downloading of the document which must signed in paper version and sent along required documents stated above via post. Please follow the given manuals, where everything is described.

- <u>The process of registration including identity verification may take up to</u> <u>several days.</u>
- The PC system requirements necessary for proper request to participate submission are available at: <u>http://www.ezak.cz/faq/pozadavky-na-system.</u>
- You may test your browser and system using the following link: <u>https://mfcr.ezak.cz/test\_index.html</u>.
- Detailed instructions on how to use the electronic instrument are available in the "user's manual" available at: <u>https://mfcr.ezak.cz/manual.html</u>.

# 12.4. Submitting Qualification Samples as a part of requests to participate in material form:

- The Contractor is responsible for delivery this part of its request to participate in a timely manner. The part of requests to participate shall be delivered to the Contracting Authority's registry desk: STÁTNÍ TISKÁRNA CENIN, státní podnik, Růžová 6, House 943, 110 00 Prague 1 during regular business days between 8:00 – 14:30.
- This part of request to participate shall be submitted in sealed envelope/box secured against unauthorized opening and marked with the tender title "Dynamic Purchasing System for the Production and Supply of Chip Prelaminates REQUEST TO PARTICIPATE DO NOT OPEN". The Contractor's address must be specified on the envelope/box.
- 12.5. The Contracting Authority recommends using the following order:
  - Completed request to participate (Annex No. 1 to this TD)
  - Document proving the fulfilment of the qualification requirements, arranged in the following order:
    - basic capacity (Annex 4a to this TD),
    - professional capacity,
    - > technical qualification (Annex 4b to this TD).
  - Affidavits according to Annex 6 and 7 to this TD
- **12.6.** The Contractor is exclusively responsible for the completeness of the submitted request to participate the list of documents contained in this article of the TD is for reference only and is intended to help the Contractor to compile the request to participate if the list fails to indicate a document, whose inclusion in the request to participate would otherwise result from the tender documentation or from the law, the Contractor will not be relieved from the responsibility for the incompleteness of the submitted request to participate by simply pointing out the incomplete list of documents.
- 12.7. Regarding to Sec. 140 (1) of the Act, the Contracting Authority states that suppliers have the option to submit a request to participate at any time

### during the duration of the DPS (i.e., even after the introduction of DPS).

### 13. OPENING OF REQUESTS TO PARTICIPATE IN ELECTRONIC FORMAT

- **13.1.** The electronic request to participate opening process is a non-public event.
- 13.2. The opening of parts of requests to participate in material form, i.e. Qualification Samples, shall take place without undue delay after the expiry of the limit for the submission of requests to participate. The Contracting Authority hereby states that is shall be a public event analogically in accordance with Sec. 110 of the Act, which shall take place in a conference room at the seat of the Contracting Authority at the address: Prague 1, Růžová 6, House 943, Postal Code 110 00, Czech Republic. Participants who submitted a request to participate are entitled (not obliged) to take part in a maximum number of one representative per the participant. The attendees are requested to prove their either legal relationship or contractual authorisation to act on behalf of the participant.

# 14. ASSESSMENT OF REQUESTS TO PARTICIPATE AND CLASSIFICATION OF THE SUPPLIER IN THE DPS

The Contracting Authority will assess the received requests to participate from the point of view of meeting the requirements of the Contracting Authority stated in this TD. Suppliers who submitted a request to participate proving that they meet the requirements according to this TD will be included in this DNS.

The Contracting Authority will exclude a supplier whose does not meet the tender conditions specified in this TD and will not include them in this DPS. The exclusion of the supplier, including giving reasons, shall be notified in writing by the Contracting Authority to the excluded supplier without delay.

The request to participate allows the Contracting Authority to assess the fulfilment of the conditions for the inclusion of the supplier in the DPS, not to award a individual public contract.

Request to participate delivered after the introduction of DPS will be assessed by Contracting Authority within 10 working days from their delivery. In justified cases, the Contracting Authority may extend this period to 15 working days. Within this time, the Contracting Authority send the supplier a notice of its inclusion in this DPS or of its non-inclusion in accordance with the Sec. 140 (2) of the Act.

### **15. OTHER PROVISIONS**

- **15.1.** The Contracting Authority shall not reimburse the Contractors for any costs incurred in connection with their participation in the request to participate.
- **15.2.** The request to participate or individual parts of the request to participate submitted

by the Contractors or excluded Contractors shall not be returned.

### **16. ANNEXES**

- Annex 1 Request to participate
- Annex 2 Technical specification of the subject of performance
- Annex 3a Sample testing conditions
- Annex 3b For sample testing position of cards on a sheet\_7x3\_face
- Annex 4a Affidavit on compliance with the Basic Capacity
- Annex 4b List of Significant Supplies
- Annex 5 Manual for obtaining documents regarding Basic Capacity
- Annex 6 Affidavit on Conflict of Interests
- Annex 7 Affidavit on Applied Sanctions

Prague, dated as per the electronic signature

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### Tomáš Hebelka, MSc

Chief executive officer on behalf of the Contracting Authority STÁTNÍ TISKÁRNA CENIN, státní podnik

Dynamic purchasing system (DPS) pursuant to Act. No. 134/2016 Coll. on public procurement, as amended (hereinafter referred to as the "Act")			
The name of the public contract:	"Dynamic Purchasing System for the Production and Supply of Chip Prelaminates"		
	Basic identif	ication data:	
The Contracting A	uthority:		
Name:		STÁTNÍ TISKÁRNA CENIN, státní podník	
Registered office:		Prague 1, Růžová 6, House No. 943, 110 00, Czech Republic	
Business ID:		00001279	
Statutory body:		Tomáš Hebelka, Chief Executive Officer	
Contact person:		Monika Řeháčková	
E-mail:		rehackova.monika@stc.cz	
The Participant (Se	upplier):		
Name of Participant	t (incl. legal form):		
Registered office:			
Business ID:		·	
Person authorized t	o act on behalf the supplier:		
Contact person:		·	
E-mail:			

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### Prelaminates

### Technical specification of the subject of performance:

- 1. Prelaminates must be produced of:
  - PVC (polyvinyl chloride)
  - PC (polycarbonate)
  - or from another material required by the Contracting Authority in individual public contracts awarded in this DPS and equipped with a chip module according to the production needs and requirements of the Contracting Authority (type and encapsulation of the chip module shall always be specified from the Contracting Authority in the individual public contract awarded in this DPS).
- 2. The antenna must be wound from copper wire and its operating frequency must be in accordance with the recommendations of the manufacturers of the relevant chip modules, in the range of 11,5 18,5 MHz for High frequency chips (exact frequency including tolerance shall always be specified in the individual public contract awarded in this DPS) and 125 +/- 6 kHz for low frequency chips. The operating frequency of the antenna must be constant for at least the entire warranty period so that the contactless chip card works reliably with fixed readers. No printed antenna is allowed. The value of the resonant capacitor of the chip in the supplied prelams is 17 pF.
- 3. Defective prelams must be physically degraded on the sheet (eg. by drilling, cutting the antenna, etc.) and at the same time clearly and unmistakably marked.
- 4. Sheets must have dimensions of 435 +/- 1 mm x 295 +/- 1 mm for 3 x 7 positions or 330 +/- 1 mm x 295 +/- 1 mm for 3 x 5 positions (dimensions shall always be specified in the individual public contracts awarded in this DPS). This dimensional requirement allows easy and fast positioning of the individual layers of the card sandwich and precise finishing of the sheets on the fixed pins of the collating plates. A material thickness of max. 0.420 +/- 0.030 mm applies to both dimensions.
- 5. The method of placing the antenna in the prelams must guarantee the permanently required operating frequency of the antenna and reliable operation of the card.
- 6. A maximum of 2 defective prelams is permitted on one sheet in 3x5 prelam formats and a maximum of 3 defective prelams are allowed on one sheet in 3x7 prelam formats, always not exceeding 2% of defective prelams out of the total number of prelams delivered within one partial delivery.
- 7. Prelaminates must contain original versions of chip modules.

### Qualification Samples - Prelaminates PVC and PC for commercial Cards

- sample testing conditions for suppliers whose samples have not been tested with satisfactory results, i.e., with the outcome, that the samples complied to the requested requirements by the Contracting Authority in the last two years from the date of submission of the request to participate in this DPS
- the samples will be delivered by the supplier in accordance with Art. 7.4.2. and 12.1. to this TD
- 1. Technical specification of samples
- 21up format (3x7) or 15up (3x5)
- Compatibility with other materials in the card

a) Makrofol® ID from the company Covestro in the case of polycarbonate cards b) PVC films with SB6 from the company Klöckner in the case of PVC cards to made from polycarbonate layers, PVC layers

- polycarbonate prelam must be compatible with the Makrofol® ID films from the company Covestro in order to maintain the compatibility of the lamination process with existing layers
  - client requires to know which structure have the polycarbonate layers in prelam
  - in the case of the use of polycarbonate layers other than Makrofol® ID layers, client requires an explicit compatibility guarantee with the Makrofol® ID films in production process in STC
- PVC layers must be compatible with PVC films with SB6 from the company Klöckner
  - client requires to know which structure have the PVC layers in prelam in the case of the use of PVC layers other than PVC layers from the company Klöckner, client requires an explicit compatibility guarantee with the PVC films from the company Klöckner in production process in STC
- The contactless module must be appropriate for cards with durability 5 years in the case of PVC layers and 10 years in the case of polycarbonate layers. Contactless module area must be protected against cracking.
- Must include wired antenna
- Maximum thickness of prelam must be 420 µm including tolerance
   client prefers lower thickness than maximum
- Client allows prelam with white overlays
- Client prefers MOA8 encapsulation
- Sheet layout: Layout of the sheet with the marking of the card positions (the supplier shall submit the samples in accordance with the drawing in Annex No. 3b of this TD (required to leave this exact format)
- 2. Documentation submitted by the participant in his request to participate
- Structure of the prelam layers description of individual layers (vertical cut)
- 3. Testing
- The number of prelams for testing
  - 100 sheets 21up format of polycarbonate material with any Mifare chip
  - o 100 sheets 21up format of polycarbonate material with EM4102 chip module
  - o 100 sheets 21up format of PVC material with any Mifare chip
  - 100 sheets 21up format of PVC material with EM4102 chip module
- Verification of the chip module functionality after lamination (ATR response)

- Verification of prelams during the production process collating, lamination, cutting, milling, and embedding of the chip module
  - Mechanical tests in accordance with ISO 10373-1, 7810 a ISO 24789
    - Peel strength

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- Dynamic bending stress
- o Bending stiffness
- o Chemical resistance
- Surface distortions, raised and depressed areas
- The prelam must be in accordance with all tested parameters (testing will be done with finished cards).

### Stated in the separate document.



### **AFFIDAVIT ON COMPLIANCE WITH THE BASIC CAPACITY**

Public Contract Name:

### "Dynamic Purchasing System for the Production and Supply of Chip Prelaminates"

Name of Contractor (incl. legal form):		
Registered office:		
Reg. No.:		

### 1) BASIC CAPACITY

As a person authorized to act in the name of or for the above Contractor, hereby declare on my honour that the above-mentioned Contractor <u>meets the basic capacity</u> <u>requirement within the meaning of Section 74 (1) of Act No. 134/2016 Coll., on public</u> <u>procurement, as amended (hereinafter referred to as the "Act"), since the Contractor:</u>

a) <u>during the period of 5 years before the date of submission of the tender was not conclusively convicted of the criminal offence</u> referred to under Annex 3 to the Act or a similar criminal offence under the legal system in the country of the registered office of the contractor; any effaced convictions are disregarded; <u>where the contractor is a legal entity</u>, the requirement is met by both the legal entity and each member of the statutory body. Where a member of the statutory body of the contractor is a legal entity, then the legal entity and each member of its statutory body, including the person representing the legal entity in the statutory body of the contractor, comply with this requirement. Where the tender is being submitted by a branch of a foreign legal entity, then the legal entity and the manager of the branch of the foreign legal entity also complies with this requirement.

Where <u>the</u> tender is being submitted by a branch of a <u>foreign legal entity</u>, then <u>the</u> <u>legal entity</u> and the manager of the branch of the foreign legal entity must also comply with this requirement.

If the tender is being submitted by a branch of <u>a Czech legal entity</u>, then <u>the given legal</u> <u>entity and each member of its statutory body</u>, including the <u>person representing the</u> <u>legal entity in the statutory body of the Contractor and</u> the <u>manager of the branch must</u> <u>also comply with this requirement</u>.

- b) does not have payable tax arrears in the Czech Republic or in the country of participant's registered office, including the excise duty.
- c) does not have payable arrears on insurance premiums or public health insurance penalties in the Czech Republic or in the country of participant's registered office.
- d) does not have payable arrears on premium or on penalties relating to social security contributions and contributions to the state employment policy in the Czech Republic or in the country of participant's registered office.
- e) is not in liquidation and a bankruptcy order has not been issued against the participant, the participant has not been subjected to forced administration under another legal regulation, and the participant is not in an equivalent position as per the legal system of the country of participant's registered office.

### LIST OF SIGNIFICANT SUPPLIES

Public Contract Name:

### "Dynamic Purchasing System for the Production and Supply of Chip Prelaminates"

Name of Contractor (incl. legal form):	
Registered office:	
Reg. No.:	

In accordance with the contracting authority's requirement stated in Article 7.4.1 of the Tender Documentation, I shall list the significant supplies provided in the last 3 years prior to the commencement of the tender procedure:

Name of the contractor who provided the performance:	
Name of the client the contract was performed for:	
Period of performance:	
Scope of performance (subject):	
Number of delivered pieces (quantity) in one	
shipment at a time:	
Client's contact person with whom the	
information may be verified (name,	
business telephone number and email):	

Note: The Contractor will use the table as many times as necessary.

### MANUAL FOR OBTAINING DOCUMENTS REGARDING BASIC CAPACITY

The selected supplier (i.e. the winner of the tender procedure) shall submit before the contract conclusion qualification documents either <u>issued as electronic originals</u>, or they have to be <u>converted from paper originals to electronic originals by a state</u> <u>authority, i.e. no scanned copies are unfortunately allowed.</u>

Regarding the basic capacity the following documents shall be submit before the contract conclusion.

Please note that the Contracting Authority does not bare any responsibility if there is a trouble or complication within the process of applying for these documents based on the given forms. the following options are not the only ways, but there are mostly used and verified.

Other useful sources of information are at the following websites:

https://ec.europa.eu/tools/ecertis/#/search (for all suppliers)

<u>http://www.isvz.cz/ISVZ/SKD/ISVZ\_SKD\_text.aspx</u> (Seznam kvalifikovaných dodavatelů, for Czech suppliers)

### (1) Criminal Registers/Clearance

In accordance with Sec. 75(1) (a) of the Act<sup>2</sup>: an entry in the Criminal Records in respect of Section 74 (1) a),"

- a) of legal entity and
- b) each and every member of the governing body of this legal person.

#### in relation to the country of its registered office.

Since the Contracting Authority is familiarized with the Czech legal system and environment, please find below the instructions how to get the documents <u>in relation to</u> <u>the Czech Republic:</u>

Mostly common and comfortable option are the so called <u>Czech Points</u>. Upon a personal attendance with prepared ID and so called Czech birth number ("rodné číslo") the Czech Points shall issue the <u>clearance for the natural persons</u> whereas it is possible to ask for the electronic as well as the paper version of the clearance. Note that administrative fee of 100 CZK shall be paid.

https://www.czechpoint.cz/public/accord\_posts/vypis-z-rejstriku-trestu/

Regarding the <u>clearance of the legal entity</u> anybody may ask for the clearance at the Czech Points. No identification of the applicant is required.

Note that administrative fee of at least 100 CZK shall be paid.

<sup>&</sup>lt;sup>2</sup> Please find the English version of the Act under this link: <u>https://portal-vz.cz/wp-content/uploads/2019/06/Zakon-c-134\_2016-Sb-o-zadavani-verejnych-zakazek-EN.pdf</u> Please note that unfortunately it is not the final version of the Act, which has been amended afterwards.

https://www.czechpoint.cz/public/accord\_posts/vypis-z-rejstriku-trestu-pravnicke-osoby/

### (2) Tax and Social Confirmations

In accordance with Sec. 75 (1) (b) of the Act: "b) a confirmation from a relevant tax office in respect of Section 74 (1) b), which proves that the supplier has not any outstanding tax arrears registered in tax records."

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In accordance with Sec. 75 (1) (d) of the Act: "d) a confirmation from a relevant district social security administration in respect of Section 74 (1) d), which proves that the supplier has not any outstanding arrears in respect of payments and penalties of social security contributions and contribution to the national employment policy."

### Both of these requirements/documents shall be proved:

- (1) in relation to the Czech Republic and
- (2) in relation to the country of its registered office.

Since the Contracting Authority is familiarized with the Czech legal system and environment, please find below the instructions how to get the documents <u>in relation</u> to the Czech Republic:

The selected Contractor regardless the country it is seating or running their businesses shall demonstrate compliance with this part of the required basic capacity in relation to the Czech Republic.

The Contracting Authority recommends contacting the authorities stated bellow to get mentioned documents and the Contracting Authority took the opportunity to prepare usable versions of required applications that need to be submitted, **which are attached to hereto**.

The Czech authorities accept only applications drafted in Czech language, so only Czech versions of the forms shall be filled, attached with a copy of commercial register extract (and an original of power of attorney if needed) and sent to the appropriate addresses via post. Email is not allowed.

The English versions of forms shall be considered only as a literal translation for foreign suppliers to know what they are filling out.

At the same time the Contracting Authority informs suppliers that the option to let a certification send to the Contracting Authority is mainly dedicated for suppliers that do not have their data boxes. If you have a data box, please let the certificate send to your data box and then submit it as a part of your bid, they will have the quality of electronic original.

In case of suppliers who used this option and let the authorities send the given documents to the data box of the Contracting Authority, the Contracting Authority provides the obtained confirmations to the supplier and the supplier may use them as a part of the bid, respectively submit them upon the request before the contract conclusion.

### Contact address of Czech authorities for foreigner suppliers:

**Finanční úřad pro Prahu 1 (Tax Authority for Prague 1)** Address: Štěpánská 28, 112 33 Praha 1 <u>Územní pracoviště pro Prahu 1 | Finanční úřady | Orgány finanční správy | Finanční správa | Finanční správa (financnisprava.cz)</u> Phone: +420 224 041 157, Mrs. Pokorna, Email: <u>dagmar.pokorna@fs.mfcr.cz</u>

Note that administrative fee of 100 CZK shall be paid. In accordance with the Czech legal system it may take up to 30 days the certificate to be issued.

Pražská správa sociálního zabezpečení, územní pracoviště pro Prahu 8

(Prague Social Security Office, local office Prague 8), Address: Trojská 1997/13a, 182 00 Praha 8, <u>http://www.cssz.cz/cz/kontakty/krajska-a-okresni-pracoviste/praha/prazska-spravasocialniho-zabezpeceni.htm,</u> Phone: +420 283 104 543, Mrs Klozová Email: jitka.klozova@cssz.cz

No fee shall be paid.

In accordance with the Czech legal system it may take up to 30 days the certificate to be issued.

### Contact address of Czech authorities for domestic suppliers:

In the case of domestic suppliers, please, send your application to locally competent Tax Authorities and Social Security Office.

### (3) Commercial Register

In accordance with Sec. 75(1) (f) of the Act: "a copy of an entry in the Commercial Register, or a written affirmation in the event that the economic operator is not incorporated in the Commercial Register, in respect of Section 74 (1) e), which proves that the supplier is not in liquidation, has been declared insolvent, in respect of whom the receivership has been imposed under another legal regulation or it is in a similar situation pursuant to the law of the country of its registered office

Since the Contracting Authority is familiarized with the Czech legal system and environment, please find below the instructions how to get the <u>documents in relation to</u> <u>the Czech Republic.</u>

Mostly common and comfortable option is to download the excerpt form the website <u>https://or.justice.cz/ias/ui/rejstrik</u>, whereas from this website companies enlisted in the Czech commercial register may download the electronic version, which has a value of the electronic original. No fee shall be paid.

Annexes:

Annex 1a – Form financial\_CZE Annex 1b – Form financial\_ENG Annex 2a – Form social\_CZE Annex 2b – Form social\_ENG

### ANNEX 1a (Form\_financial\_CZE)

Finanční úřad pro hlavní město Prahu Územní pracoviště pro Prahu 1 Štěpánská 619/28 112 33 Praha 1 Česká republika

[nebo jiný místně příslušný finanční úřad]

V		dne	
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### Žádost o vydání potvrzení o neexistenci daňových nedoplatků

Žádáme tímto o vystavení potvrzení o neexistenci splatných daňových nedoplatků pro společnost pro společnost ["název společnosti, sídlo a IČO"], a to z důvodu prokázání základní způsobilosti dle ustanovení § 74 odst. 1 písm. b) zákona č. 134/2016 Sb., o zadávání veřejných zakázek, ve znění pozdějších předpisů, ve veřejné zakázce [Název veřejné zakázky] zadavatele STÁTNÍ TISKÁRNA CENIN, státní podnik, se sídlem Praha 1, Růžová 6, čp. 943, PSČ 110 00, Česká republika, IČO: 00001279 (dále jen "zadavatel").

Potvrzení o neexistenci daňových nedoplatků prosím zašlete <u>do datové schránky: ["Vyplňte</u> svoji datovou schránku"] / zadavatele ["pokud ji nemáte, vyplňte tuto: "**hqe39ah**""].

V případě, že je třeba zaplatit správní poplatek, prosím o zaslání platebních údajů na níže uvedené kontakty.

V případě komplikací s touto žádostí nás, prosím, kontaktujte zde:

Email: \_\_\_\_\_ Telefon: \_\_\_\_\_

Přílohy:

- Výpis z obchodního rejstříku (kopie)
- Plná moc (originál)

"Signature"

*"Jméno a funkce osoby oprávněné jednat jménem společnosti"* "Název společnosti"

### ANNEX 1b (Form\_financial\_ENG)

Tax Authority for Prague 1 Local Office Prague 1 Štěpánská 619/28 112 33 Prague 1 Czech Republic

[or different locally competent Tax Authority Office]

In \_\_\_\_\_ date \_\_\_\_\_

### Application for a certificate of non-existence of tax arrears

We hereby request for a certificate of non-existence of tax arrears for the company ["name, seat and ID number of your company"], in order to prove basic capacity under the provisions of § 74 paragraph 1 (b) of Act No. 134/2016 Coll., on public procurement, as amended, in the public contract ["fill name of the public contract"] of the contracting authority STÁTNÍ TISKÁRNA CENIN, státní podnik, registered office in Prague 1, Růžová 6, No. 943, Postcode 110 00, Czech Republic, ID number: 00001279 (hereinafter referred to as the "Contracting Authority").

Please send a certificate of the non-existence of tax arrears, <u>to the data box</u>: ["fill your data box"] / of the Contracting Authority ["in case you don't have it, fill this: **hqe39ah**""].

If an administrative fee is required to be paid, please provide us with payment details on the contacts stated below.

In case of any troubles with this application please contact us here:

Email: \_\_\_\_\_ Phone : \_\_\_\_\_

Annexes:

- Commercial register extract (copy)
- Power of attorney (original)

<mark>"Signature"</mark>

*Name and position of person authorized"* to act on behalf of the company" "Name of your company"

### ANNEX 2a (Form\_social\_CZE)

PRAŽSKÁ SPRÁVA SOCIÁLNÍHO ZABEZPEČENÍ Územní pracoviště pro Prahu 8 Trojská 1997/13a 182 00 Praha 8 Česká republika

[nebo jiná místně příslušná okresní správa sociální zabezpečení]

V \_\_\_\_\_dne \_\_\_\_\_

#### Žádost o vystavení potvrzení o bezdlužnosti

Žádáme tímto o vystavení potvrzení o bezdlužnosti pro společnost ["název společnosti, sídlo a IČO"], a to z důvodu prokázání splnění základní způsobilosti dle ustanovení § 74 odst. 1 písm. d) zákona č. 134/2016 Sb., o zadávání veřejných zakázek, ve znění pozdějších předpisů, ve veřejné zakázce ["Název veřejné zakázky"] zadavatele **STÁTNÍ TISKÁRNA CENIN, státní podnik**, se sídlem Praha 1, Růžová 6, čp. 943, PSČ 110 00, Česká republika, IČO: 00001279 (dále jen "**zadavatel**").

Potvrzení o bezdlužnosti prosím zašlete <u>do datové schránky:</u> ["Vyplňte svoji datovou schránku"] / zadavatele ["pokud ji nemáte, vyplňte tuto: "**hqe39ah**""].

V případě komplikací s touto žádostí nás, prosím, kontaktujte zde:

Email: \_\_\_\_\_ Telefon: \_\_\_\_\_

Přílohy:

- Výpis z obchodního rejstříku (kopie)
- Plná moc (originál)

"Signature"

*"Jméno a funkce osoby oprávněné jednat jménem společnosti"* "Název společnosti"

#### ANNEX 2b (Form\_social\_ENG)

Prague Social Security Office, local office Prague 8 Územní pracoviště pro Prahu 8 Trojská 1997/13a 182 00 Praha 8 Czech Republic

[or different locally competent Social Security Office]

In \_\_\_\_\_ date \_\_\_\_\_

#### Application for a certificate of indebtedness

We hereby request a certificate of non-indebtedness to the company ["name, seat and ID number of your company"], registered office Avenue du Gray, 55, CH-1018 Lausanne, Switzerland, ID number: H970 / 00998, in order to prove basic capacity under the provisions of § 74 paragraph 1 (d) of Act No. 134/2016 Coll., on public procurement, as amended, in the public contract ["fill name of the public contract"] of the contracting authority **STÁTNÍ TISKÁRNA CENIN**, **státní podnik**, registered office in Prague 1, Růžová 6, No. 943, Postcode 110 00, Czech Republic, ID number: 00001279 (hereinafter referred to as the "Contracting Authority").

Please send a certificate of the non-indebtedness to the data box: ["fill your data box"] / of the Contracting Authority ["in case you don't have it, fill this: **hqe39ah**""].

In case of any troubles with this application please contact us here:

Email: Phone :

Annexes:

- Commercial register extract (copy)
- Power of attorney (original)

"Signature"

*Name and position of person authorized" to act on behalf of the company"* Name of your company"

### **AFFIDAVIT ON CONFLICT OF INTERESTS**

**Public Contract Name:** 

### "Dynamic Purchasing System for the Production and Supply of Chip Prelaminates"

Name of Contractor (incl. legal form):	
Registered office:	·····
Reg. No.:	·····

(hereinafter "the Contractor")

As a person authorized to act in the name of or for the Contractor, hereby declare on my honour that the Contractor <u>meets, that it is not a</u> corporate entity, where a public deputy defined in the Section 2 (1) (c) of the Act No. 159/2006 Coll, on conflicts of interests<sup>3</sup>, as amended, or a person controlled by the public deputy owns a share of at least 25 % of the participation of a partner in corporate entity, in the same time I declare, that the Contractor does not prove its qualification in the Public Contract through a subcontractor, who would be such a corporate entity.

<sup>&</sup>lt;sup>3</sup> Please find the English version of the Act under this link: <u>https://www.psp.cz/en/docs/laws/2006/159.html</u> Please note that unfortunately it is not the final version of the Act, which has been amended afterwards.

### **AFFIDAVIT ON APPLIED SANCTIONS**

#### Public Contract Name:

### "Dynamic Purchasing System for the Production and Supply of Chip Prelaminates"

Name of Contractor (incl. legal form):	
Registered office:	·····
Reg. No.:	·····

(hereinafter "Contractor")

#### Economic sanctions

- As a person authorized to act in the name of or for the Contractor, hereby declare on my honour in compliance with the Article 5k of the Council Regulation (EU) No. 2022/576 of 8 April 2022, by which the Council Regulation (EU) No. 833/2014 of 31 July 2014 concerning restrictive measures in view of Russia's actions destabilising the situation in Ukraine, was amended, that the Contractor is not:
  - a) a Russian national, or a natural or legal person, entity or body established in Russia;
  - b) a legal person, entity or body whose proprietary rights are directly or indirectly owned for more than 50 % by an entity referred to in point (a) of this paragraph;
  - c) a natural or legal person, entity or body acting on behalf or at the direction of an entity referred to in point (a) or (b) of this paragraph;
- 1. As a person authorized to act in the name of or for the Contractor, hereby declare on my honour, that the Contractor does and shall not account for more than 10 % of contract value of the Public Contract, subcontractors, suppliers or entities, referred to in the Art. 1 (a) or (b) or (c) of this affidavit whose capacities are being relied on within the meaning of the public procurement legislation.

#### Individual sanctions

- 2. As a person authorized to act in the name of or for the Contractor, hereby declare on my honour, that the Contractor in the sense of:
  - a. Article 2, paragraph 2 of Council Regulation (EU) No. 269/2014 of 17 March 2014 on restrictive measures with regard to activities that violate or threaten the territorial integrity, sovereignty and independence of Ukraine, as amended, (hereinafter referred to as the "Regulation No. 269/2014), and
  - b. Article 2, paragraph 2 of Council Regulation (EU) No. 208/2014 of March 5, 2014, on restrictive measures against certain persons, entities and authorities in view of the situation in Ukraine, as amended, (hereinafter referred to as the "Regulation No. 208/2014"), and
  - c. Article 2, paragraph 2 of Council Regulation (EC) No. 765/2006 of 18 May 2006 on restrictive measures against President Lukashenko and certain representatives of Belarus, as amended, (hereinafter referred to as "Regulation No. 765/2006"),

is not a natural or legal person, entity or body or a natural or legal person, entity or body associated with them listed in Annex I of Regulation No. 269/2014, Regulation No. 208/2014 or Regulation No. 765/2006.

3. As a person authorized to act on behalf of or on behalf of the Contractor, I hereby declare on my honour that for purposes of performance of the Public Contract, no funds or economic resources will be made available directly or indirectly to natural or legal persons, entities or bodies listed in

Annex I of Regulation No. 269/2014, Regulation No. 208/2014 or Regulation No. 765/2006 or for their benefit.